

**General Service Administration**  
**Federal Supply Service Authorized Federal Supply Schedule Price**  
**List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is <http://www.gsaadvantage.gov>

**Multiple Award Schedule**

**Information Technology Category**

**Contract Number: GS35F209BA**

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

**Contract Period: February 11, 2014 – February 10, 2024**



Information Systems Solutions, Inc. (ISS)  
16305 Promontory Court  
Rockville, MD 20853  
Telephone: (301) 251-5101

DUNS: 016610250 / CAGE Code: 1EFB9 / TIN 52-2063261



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**CONTRACTOR INFORMATION**

ISS is a CVE-verified Service-Disabled, Veteran-Owned Small Business (SDVOSB), and third-party certified Women-Owned Small Business (WOSB), with 23 years of experience providing Department of Defense (DoD) and other Federal organizations with comprehensive cybersecurity support. We hold a Top-Secret Facility Security Clearance, along with current ISO 9001:2015 and 20000-1:2018 certifications.

**1A. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINS)**

SINS	Description
54151	Software Maintenance Services
54141S	Information Technology Professional Services
54151HACS	Highly Adaptive Cybersecurity Services (HACS)

**1B. LOWEST PRICED MODEL NUMBER AND LOWEST UNIT PRICE**

Not applicable.

**1C. HOURLY RATES**

Please refer to Section 27 below.

**2. MAXIMUM ORDER**

All dollar amounts are exclusive of any discount for prompt payment.

The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

- Special Item Number 54151- Software Maintenance Services
- Special Item Number 54151S- Information Technology Professional Services
- Special Item Number 54151HACS - Highly Adaptive Cybersecurity Services (HACS)

**3. MINIMUM ORDER**

The minimum dollar value of orders to be issued is \$100.00.

**4. GEOGRAPHIC COVERAGE**

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

The Geographic Scope of Contract will be domestic and overseas delivery.

- [ ] The Geographic Scope of Contract will be overseas delivery only.
- [ ] The Geographic Scope of Contract will be domestic delivery only.

**5. POINT(S) OF PRODUCTION**

N/A

**6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE**

Prices shown are NET Prices; Basic Discounts have been deducted.

- Prompt Payment: Not Applicable.
- Dollar Volume: Not Applicable.
- Government Educational Institutions are offered the same discounts as all other Government customers.

**7. QUANTITY DISCOUNTS**

Not Applicable

**8. PROMPT PAYMENT TERMS**

Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

**9A. GOVERNMENT PURCHASE CARDS SHALL BE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD.**

**9B. GOVERNMENT PURCHASE CARDS ARE NOT ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.**

**10. FOREIGN ITEMS**

None.

**11A. TIME OF DELIVERY**

The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SIN	DELIVERY TIME (Days ARO)
54151	30 Days
54141S	30 Days
54151HACS	30 days

**11B. EXPEDITED DELIVERY**

Negotiated with the Ordering Agency at the Task Order level.

**11C. OVERNIGHT AND 2 DAY DELIVERY**

Contact the contractor for overnight and 2 day delivery rates.

**11D. URGENT REQUIREMENTS**

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

## **12. F.O.B POINT(S)**

Destination

## **13A. ORDERING ADDRESS(ES)**

Information Systems Solutions, Inc.  
Attn: Robert L. Buran  
16305 Promontory Court  
Rockville, MD 20853

## **13B. ORDERING PROCEDURES**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- FAR 8.405-2 Ordering procedures for services requiring a statement of work.

## **14. PAYMENT ADDRESS(ES)**

Information Systems Solutions, Inc.  
Attn: Robert L. Buran  
16305 Promontory Court  
Rockville, MD 20853

## **15. WARRANTY PROVISION**

Contract's Best Effort for IT Professional Services.

## **16. EXPORT PACKING CHARGES**

Not applicable.

## **17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE**

None.

## **18. TERMS AND CONDITIONS OF RENTAL, MAINTANCE, AND REPAIR**

Not applicable.

## **19. TERMS AND CONDITIONS OF INSTALLATION**

Not applicable.

**20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES**

Not applicable.

**20A. TERMS AND CONDITIONS FOR ANY OTHER SERVICES**

Not applicable.

**21. LIST OF SERVICE AND DISTRIBUTION POINTS**

Not applicable.

**22. LIST OF PARTICIPATING DEALERS**

Not applicable.

**23. PREVENTIVE MAINTENANCE**

Not applicable.

**24A. SPECIAL ATTRIBUTES**

Not applicable.

**24B. SECTION 508 COMPLIANCE**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: [www.issits.com](http://www.issits.com)

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

**25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER**

DUNS: 016610250

**26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE.**

Contractor has an active registration in the SAM database.

**27. SERVICE PRICE LIST SIN 54151, 54151S, & 54151 HACs**

SIN	LCAT	2021 Y1 Rate	2022 Y2 Rate	2023 Y3 Rate	2024 Y4 Rate	2025 Y5 Rate
54151 54151S	Program Manager	\$108.79	\$111.51	\$114.29	\$117.15	\$120.08
54151 54151S	Technical Project Manager	\$94.38	\$96.74	\$99.16	\$101.64	\$104.18
54151 54151S	Administrative Project Manager	\$73.58	\$75.42	\$77.31	\$79.24	\$81.22
54151 54151S	Task Leader	\$65.59	\$67.23	\$68.91	\$70.63	\$72.40
54151 54151S	Project Control Analyst	\$60.38	\$61.89	\$63.44	\$65.03	\$66.65



54151 54151S	Associate Scientist/Engineer/Systems Analyst	\$40.41	\$41.42	\$42.46	\$43.52	\$44.61
54151 54151S	Intermediate I Scientist/Engineer/Systems Analyst	\$51.59	\$52.88	\$54.20	\$55.55	\$56.94
54151 54151S	Intermediate II Scientist/Engineer/Systems Analyst	\$61.98	\$63.53	\$65.12	\$66.75	\$68.42
54151 54151S	Senior Cert Scientist/Engineer/Systems Analyst	\$78.38	\$80.34	\$82.35	\$84.41	\$86.52
54151 54151S	Senior II Scientist/Engineer/Systems Analyst	\$89.02	\$91.24	\$93.52	\$95.86	\$98.26
54151 54151S	Intermediate I Computer Scientist/Systems Analyst	\$57.60	\$59.04	\$60.51	\$62.03	\$63.58
54151 54151S	Senior I Computer Scientist/Systems Analyst	\$73.58	\$75.42	\$77.31	\$79.24	\$81.22
54151 54151S	Senior II Computer Scientist/Systems Analyst	\$88.53	\$90.74	\$93.01	\$95.34	\$97.72
54151 54151S	Associate IT Analyst	\$44.61	\$45.73	\$46.87	\$48.04	\$49.24
54151 54151S	Intermediate I IT Analyst	\$52.00	\$53.30	\$54.64	\$56.00	\$57.40
54151 54151S	Intermediate II IT Analyst	\$57.69	\$59.13	\$60.61	\$62.13	\$63.68
54151 54151S	Senior I IT Analyst	\$82.02	\$84.07	\$86.17	\$88.32	\$90.53
54151 54151S	Associate System Security/Info. Assurance Analyst	\$48.87	\$50.09	\$51.35	\$52.63	\$53.95
54151 54151S	Intermediate I System Security/Info. Assurance Analyst	\$67.34	\$69.03	\$70.75	\$72.52	\$74.33
54151 54151S	Intermediate II System Security/Info. Assurance Analyst	\$76.78	\$78.70	\$80.67	\$82.69	\$84.75
54151 54151S	Senior Cert System Security/Info. Assurance Analyst.	\$86.03	\$88.18	\$90.39	\$92.65	\$94.96
54151 54151S	Senior II System Security/Information Assurance Analyst	\$96.70	\$99.12	\$101.59	\$104.13	\$106.74
54151S	Associate Writer/Editor	\$24.46	\$25.07	\$25.69	\$26.34	\$26.99
54151S	Intermediate I Writer/Editor	\$27.75	\$28.45	\$29.16	\$29.89	\$30.64

54151S	Intermediate II Writer/Editor	\$36.00	\$36.90	\$37.82	\$38.77	\$39.74
54151S	Senior I Writer/Editor	\$39.99	\$40.99	\$42.02	\$43.07	\$44.14
54151S	Senior Cert Writer/Editor	\$55.99	\$57.39	\$58.82	\$60.29	\$61.80
54151S	Senior II Writer/Editor	\$68.79	\$70.51	\$72.27	\$74.07	\$75.93
54151S	Associate Business/Financial/Management/Analyst	\$44.40	\$45.51	\$46.64	\$47.81	\$49.00
54151S	Intermediate I Business/Financial/Management/Analyst	\$50.00	\$51.25	\$52.53	\$53.84	\$55.19
54151S	Intermediate II Business/Financial/Management/Analyst	\$67.18	\$68.86	\$70.58	\$72.35	\$74.16
54151S	Senior I Business/Financial/Management/Analyst	\$80.76	\$82.78	\$84.85	\$86.97	\$89.14
54151S	Senior Cert Business/Financial/Management/Analyst	\$81.59	\$83.63	\$85.73	\$87.87	\$90.07
54151S	Senior II Business/Financial/Management/Analyst	\$99.18	\$101.66	\$104.20	\$106.80	\$109.48
54151S	Associate Trainer/Training Material Specialist	\$39.99	\$40.99	\$42.02	\$43.07	\$44.14
54151S	Intermediate II Trainer/Training Material Specialist	\$55.99	\$57.39	\$58.82	\$60.29	\$61.80
54151S	Senior I Trainer/Training Material Specialist	\$67.18	\$68.86	\$70.58	\$72.35	\$74.16
54151S	Senior Cert Trainer/Training Material Specialist	\$73.58	\$75.42	\$77.31	\$79.24	\$81.22
54151S	Senior II Trainer/Training Material Specialist	\$86.39	\$88.55	\$90.76	\$93.03	\$95.36
54151 54151S	Technical Support I	\$34.18	\$35.04	\$35.91	\$36.81	\$37.73
54151 54151S	Technical Support II	\$42.29	\$43.35	\$44.43	\$45.54	\$46.68
54151 54151S	Technical Support III	\$51.19	\$52.47	\$53.78	\$55.12	\$56.50
54151 54151S	Technical Support IV	\$61.59	\$63.13	\$64.71	\$66.33	\$67.98
54151S	Administrative Support I	\$28.01	\$28.71	\$29.43	\$30.16	\$30.91
54151S	Administrative Support II	\$32.30	\$33.11	\$33.93	\$34.78	\$35.65
54151S	Administrative Support III	\$36.97	\$37.89	\$38.84	\$39.81	\$40.80
54151S	Administrative Support IV	\$40.94	\$41.96	\$43.01	\$44.09	\$45.19
54151HACS	Information System Security Manager I	\$65.25	\$66.88	\$68.55	\$70.27	\$72.03
54151HACS	Information System Security Manager II	\$84.80	\$86.92	\$89.09	\$91.32	\$93.60

54151HACS	Information System Security Manager III	\$106.36	\$109.02	\$111.75	\$114.54	\$117.41
54151HACS	Specialist, Configuration Management I	\$61.68	\$63.23	\$64.81	\$66.43	\$68.09
54151HACS	Specialist, Configuration Management II	\$79.39	\$81.37	\$83.41	\$85.49	\$87.63
54151HACS	Specialist, Configuration Management III	\$84.40	\$86.51	\$88.67	\$90.89	\$93.16
54151HACS	Specialist, IA Compliance I	\$65.25	\$66.88	\$68.55	\$70.27	\$72.03
54151HACS	Specialist, IA Compliance II	\$84.80	\$86.92	\$89.09	\$91.32	\$93.60
54151HACS	Specialist, IA Compliance III	\$106.36	\$109.02	\$111.75	\$114.54	\$117.41
54151HACS	Specialist, Information System Security I	\$65.25	\$66.88	\$68.55	\$70.27	\$72.03
54151HACS	Specialist, Information System Security II	\$84.80	\$86.92	\$89.09	\$91.32	\$93.60
54151HACS	Specialist, Information System Security III	\$100.15	\$102.66	\$105.22	\$107.85	\$110.55
54151HACS	Vulnerability/Threat Specialist	\$106.35	\$109.01	\$111.74	\$114.53	\$117.39
54151HACS	Network Security Specialist I	\$68.47	\$70.18	\$71.94	\$73.73	\$75.58
54151HACS	Network Security Specialist II	\$83.38	\$85.47	\$87.61	\$89.80	\$92.04
54151HACS	Network Security Specialist III	\$99.03	\$101.50	\$104.04	\$106.64	\$109.31
54151HACS	Cybersecurity Analyst I	\$68.23	\$69.94	\$71.69	\$73.48	\$75.32
54151HACS	Cybersecurity Analyst II	\$94.41	\$96.77	\$99.19	\$101.67	\$104.21

## 28. LABOR CATEGORIES

Labor Categories (LCAT) descriptions are contained in this section.

Each LCAT lists the commercial labor category name, minimum experience, functional responsibility and minimum educational requirements. Allowable educational substitutions for stated LCAT educational requirements are as follows:

- A Master's degree in an appropriate discipline will be considered equivalent to two (2) years of relevant experience. A doctoral or Ph.D. degree in an appropriate discipline will be considered equivalent to four (4) years of relevant experience.
- Eight (8) years for non- IT Analyst Series, and six (6) years for the IT Analyst Series, of relevant experience for the position will be considered equivalent to a bachelor's degree.
- Four (4) years for non- IT Analyst Series, and three (3) years for the IT Analyst Series, of relevant experience for the position will be considered equivalent to an associate degree.
- Six (6) years for non- IT Analyst Series, and five (5) years for the IT Analyst Series, of relevant experience for the position will be considered equivalent to a bachelor's degree, when combined with relevant, non-introductory and non-survey training totaling 60 Continuing Education Credits (CEU).
- Three (3) years for non- IT Analyst Series, and two (2) year for the IT Analyst Series, of relevant experience for the position will be considered equivalent to an associate degree.
- Five (5) years for non- IT Analyst Series, and four (4) years for the IT Analyst Series, of relevant experience for the position will be considered equivalent to a bachelor's degree, when combined with an LCAT-relevant Cisco, Microsoft, Information Assurance or Project Management certification.
- Two (2) years for non- IT Analyst Series, and one (1) year for the IT Analyst Series, of

relevant experience for the position will be considered equivalent to an associate degree, when combined with an LCAT-relevant Cisco, Microsoft, Information Assurance or Project Management certification.

- In the support labor categories, an appropriate Bachelors' degree will be considered equivalent to two (2) years of general experience. In the support labor categories, an appropriate Associates degree will be considered equivalent to one (1) year of general experience.
- An accredited bachelor's or master's degree not listed or not considered equivalent will be counted as one (1) year of relevant experience; an accredited Ph.D. degree not listed or not considered equivalent will be counted as (2) two years of relevant experience.
- There is no education substitution for a Ph.D.

### **28A. PROGRAM MANGER**

**Minimum General Experience:** 15 years

**Functional Responsibility:** The Program Manager (PM) is the most senior of the series and has responsibility for more than one project or has responsibility for a very large project. The PM provides direct supervision for technical and non-technical staff and serves as the company's authorized interface with the Government Contracting Officer (CO), the Contracting Officer's Technical Representative (COTR), government management personnel and customer agency representatives. The PM manages technical and non-technical teams providing day-to-day management of contract support operations and planning and production of contract deliverables.

**Minimum Education:** Bachelor's degree in Computer Science, Information Systems, Communications or engineering field and Program Management Professional (PMP) or equivalent certification.

### **28B. TECHNICAL PROJECT MANAGER**

**Minimum General Experience:** 10 years

**Functional Responsibility:** The Technical Project Manager (TPM) provides project management functions including technical leadership, quality assurance and decision-oriented recommendations. The TPM may be responsible for more than one project. The TPM serves as the acting Program Manager when the Program Manager is not available and interfaces with the government management personnel and customer agency representatives. The TPM provides day-to-day management of technical projects and organizes, directs, and coordinates the planning and production of project deliverables.

**Minimum Education:** Bachelor's degree in Computer Science, Information Systems, Communications or engineering field and Program Management Professional (PMP) or equivalent certification.

### **28C. ADMINISTRATIVE PROJECT MANAGER**

**Minimum General Experience:** 10 years

**Functional Responsibility:** The Administrative Project Manager (APM) supports contracts that require no technical leadership, provides status, progress reporting while providing an administrative connection between onsite contractor staff and a contractor's home office. The APM supports program management activities, reporting activities and preparation and submission of deliverables.

**Minimum Education:** Bachelor's Degree in Information Technology related field

#### **28D. TASK LEADER**

**Minimum General Experience:** 6 years

**Functional Responsibility:** The Task Leader ensures that personnel assigned to a task complete the task successfully on schedule. The Task Leader provides assignments and supervision for the personnel working on a task and is responsible for verifying progress and reporting the task status management. The Task Leader ensures that progress is continually being made according to schedule and assists task members overcome issues to remain on schedule.

**Minimum Education:** Bachelor's Degree in Computer Science, Information Systems, Communications, Engineering, or related field.

#### **28E. PROJECT CONTROL ANALYST**

**Minimum General Experience:** 2 years

**Functional Responsibility:** The Project Control Analyst (PCA) provides project control by using a scheduling tool to create project schedules. The PCA creates project plans, identifies the schedule critical path, performs dependency analysis, assists in allocating resources, supports baseline management, status monitoring, and related project management activities.

**Minimum Education:** Bachelor's Degree in Computer Science, Information Systems, Communications, Engineering, or related field.

#### **28F. ASSOCIATE SCIENTIST/ENGINEER/SYSTEMS ANALYST**

**Minimum General Experience:** 1 year

**Functional Responsibility:** The Associated Scientist, Engineer or System Analyst provides services in support of Information Technology (IT) systems, engineering services and activities related to IT operational needs and IT facility maintenance, modification and remediation and equipment repair. Provide research and development support services for IT systems to include requirements analysis and logistical elements requiring engineering support.

**Minimum Education:** Bachelor's Degree in Engineering, Math, or Science field.

#### **28G. INTERMEDIATE I SCIENTIST/ENGINEER/SYSTEMS ANALYST**

**Minimum General Experience:** 3 years

**Functional Responsibility:** The Intermediate I Scientist, Engineer or System Analyst provides services in support of Information Technology (IT) systems, engineering services and activities related to IT operational needs and IT facility maintenance, modification and remediation and equipment repair. Provide research and development support services for IT systems to include requirements analysis and logistical elements requiring engineering support.

**Minimum Education:** Bachelor's Degree in Engineering, Math, or Science field.

#### **28H. INTERMEDIATE II SCIENTIST/ENGINEER/SYSTEMS ANALYST**

**Minimum General Experience:** 5 years

**Functional Responsibility:** The Intermediate II Scientist, Engineer or System Analyst provides services in support of Information Technology (IT) systems, engineering services and activities related to IT operational needs and IT facility maintenance, modification and remediation and

equipment repair. Provide research and development support services for IT systems to include requirements analysis and logistical elements requiring engineering support.

**Minimum Education:** Bachelor's Degree in Engineering, Math, or Science field.

### **28I. SENIOR CERTIFIED SCIENTIST/ENGINEER/SYSTEMS ANALYST**

**Minimum General Experience:** 10 years

**Functional Responsibility:** The Certified Scientist, Engineer or System Analyst provides services in support of Information Technology (IT) systems, engineering services and activities related to IT operational needs and IT facility maintenance, modification and remediation and equipment repair. Provide research and development support services for IT systems to include requirements analysis and logistical elements requiring engineering support.

**Minimum Education:** Bachelor's Degree in Engineering, Math, or Science field and relevant professional certification.

### **28J. SENIOR II SCIENTIST/ENGINEER/SYSTEMS ANALYST**

**Minimum General Experience:** 15 years

**Functional Responsibility:** The Certified Scientist, Engineer or System Analyst provides services in support of Information Technology (IT) systems, engineering services and activities related to IT operational needs and IT facility maintenance, modification and remediation and equipment repair. Provide research and development support services for IT systems to include requirements analysis and logistical elements requiring engineering support. As necessary, provides oversight, supervision, and task assignments for assigned personnel.

**Minimum Education:** Bachelor's Degree in Engineering, Math, or Science field.

### **28K. INTERMEDIATE I COMPUTER SCIENTIST/SYSTEMS ANALYST**

**Minimum General Experience:** 3 years

**Functional Responsibility:** The Intermediate I Computer Scientist / Systems Analyst provide computer science or software engineering support. This labor category provides real time, critical enterprise support and administrative systems support for IT, sensors and communication systems. Primary duties include software development, system requirements analysis, design support, test support, and operational analysis.

**Minimum Education:** Bachelor's Degree in Computer Science, Engineering, Math, or Science field.

### **28L. SENIOR I COMPUTER SCIENTIST/SYSTEMS ANALYST**

**Minimum General Experience:** 10 years

**Functional Responsibility:** The Senior I Computer Scientist / Systems Analyst provide computer science or software engineering support. This labor category provides real time, critical enterprise support and administrative systems support for IT, sensors and communication systems. Primary duties include software development, system requirements analysis, design support, test support, and operational analysis.

**Minimum Education:** Bachelor's Degree in Computer Science, Engineering, Math, or Science field.

### **28M. SENIOR II COMPUTER SCIENTIST/SYSTEMS ANALYST**



**Minimum General Experience:** 15 years

**Functional Responsibility:** The Senior II Computer Scientist / Systems Analyst provide computer science or software engineering support. This labor category provides real time, critical enterprise support and administrative systems support for IT, sensors, and communication systems. Primary duties include software development, system requirements analysis, design support, test support, and operational analysis. As necessary, provides oversight, supervision, and task assignments for other personnel on large efforts.

**Minimum Education:** Bachelor's Degree in Computer Science, Engineering, Math, or Science field.

## **28N. ASSOCIATE IT ANALYST**

**Minimum General Experience:** 1 year

**Functional Responsibility:** The Associate Information Technology Analyst provides facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions.

**Minimum Education:** Bachelor's Degree in Information Systems, Business Systems, Management Information Systems, or IT field. Bachelor's Degree in Engineering, Math, or Science degrees can be substituted.

## **28O. INTERMEDIATE I IT ANALYST**

**Minimum General Experience:** 3 years

**Functional Responsibility:** The Intermediate I Information Technology Analyst provides facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions.

**Minimum Education:** Bachelor's Degree in Information Systems, Business Systems, Management Information Systems, or IT field. Bachelor's Degree in Engineering, Math, or Science degrees can be substituted.

## **28P. INTERMEDIATE II IT ANALYST**

**Minimum General Experience:** 5 years

**Functional Responsibility:** The Intermediate II Information Technology Analyst provides facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions.

**Minimum Education:** Bachelor's Degree in Information Systems, Business Systems, Management Information Systems, or IT field. Bachelor's Degree in Engineering, Math, or Science degrees can be substituted.

**28Q. SENIOR I IT ANALYST****Minimum General Experience:** 8 years

**Functional Responsibility:** The Senior I Information Technology Analyst provides facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions.

**Minimum Education:** Bachelor's Degree in Information Systems, Business Systems, Management Information Systems, or IT field. Bachelor's Degree in Engineering, Math, or Science degrees can be substituted.

**28R. ASSOCIATE SYSTEM SECURITY/INFORMATION ASSURANCE ANALYST****Minimum General Experience:** 1 year

**Functional Responsibility:** The Associate System Security / Information Assurance Analyst provide systems security engineering and IT systems security in compliance with the National Institute of Standards and Technology (NIST) standards in compliance with applicable site, agency, and other governing security policies. The engineer provides security related engineering functions for information assurance of computer systems, support security-first software and system development practices and provides cyber security support to include investigation and reporting for real-time systems.

**Minimum Education:** Bachelor's Degree in Engineering, Math, or Science field.

**28S. INTERMEDIATE I SYSTEM SECURITY/INFORMATION ASSURANCE ANALYST****Minimum General Experience:** 3 years

**Functional Responsibility:** The Intermediate I System Security / Information Assurance Analyst provide systems security engineering and IT systems security in compliance with the National Institute of Standards and Technology (NIST) standards in compliance with applicable site, agency, and other governing security policies. The engineer provides security related engineering functions for information assurance of computer systems, support security-first software and system development practices and provides cyber security support to include investigation and reporting for real-time systems.

**Minimum Education:** Bachelor's Degree in Engineering, Math, or Science field.

**28T. INTERMEDIATE II SYSTEM SECURITY/INFORMATION ASSURANCE ANALYST****Minimum General Experience:** 5 years

**Functional Responsibility:** The Intermediate II System Security / Information Assurance Analyst provide systems security engineering and IT systems security in compliance with the National Institute of Standards and Technology (NIST) standards in compliance with applicable site, agency, and other governing security policies. The engineer provides security related engineering functions for information assurance of computer systems, support security-first software and system development practices and provides cyber security support to include investigation and reporting for real-time systems.



**Minimum Education:** Bachelor's Degree in Engineering, Math, or Science field.

### **28U. SENIOR CERTIFIED SYSTEM SECURITY/INFORMATION ASSURANCE ANALYST**

**Minimum General Experience:** 10 years

**Functional Responsibility:** The Senior Certified System Security / Information Assurance Analyst provide systems security engineering and IT systems security in compliance with the National Institute of Standards and Technology (NIST) standards in compliance with applicable site, agency, and other governing security policies. The engineer provides security related engineering functions for information assurance of computer systems, support security-first software and system development practices and provides cyber security support to include investigation and reporting for real-time systems.

**Minimum Education:** Bachelor's Degree in Engineering, Math, or Science Field and relevant professional certification.

### **28V. SENIOR II SYSTEM SECURITY/INFORMATION ASSURANCE ANALYST**

**Minimum General Experience:** 15 years

**Functional Responsibility:** The Senior II System Security / Information Assurance Analyst provide systems security engineering and IT systems security in compliance with the National Institute of Standards and Technology (NIST) standards in compliance with applicable site, agency, and other governing security policies. The engineer provides security related engineering functions for information assurance of computer systems, support security-first software and system development practices and provides cyber security support to include investigation and reporting for real-time systems. As necessary, provides oversight, supervision, and task assignments for other personnel on large efforts.

**Minimum Education:** Bachelor's Degree in Engineering, Math, or Science field.

### **28W. ASSOCIATE WRITER/EDITOR**

**Minimum General Experience:** 1 year

**Functional Responsibility:** The Associate Writer / Editor provide non-technical writing support. The Writer prepares documents as part of business operations to include reports, processes, and procedures. The Editor is focused on non-technical review, formatting and correction of business-related documents to include reports, processes, and procedures. The Writer/Editor creates, reviews, formats information for publication to include information released via the web, print media and electronic media.

**Minimum Education:** Bachelor's Degree in Education, English, Journalism, History, Political Science, or Equivalent Field.

### **28X. INTERMEDIATE I WRITER/EDITOR**

**Minimum General Experience:** 3 years

**Functional Responsibility:** The Intermediate I Writer / Editor provide non-technical writing support. The Writer prepares documents as part of business operations to include reports, processes, and procedures. The Editor is focused on non-technical review, formatting, and correction of business-related documents to include reports, processes, and procedures. The Writer/Editor creates, reviews, formats information for publication to include information released via the web, print media and electronic media.

**Minimum Education:** Bachelor's Degree in Education, English, Journalism, History, Political Science, or Equivalent Field.

### **28Y. INTERMEDIATE II WRITER/EDITOR**

**Minimum General Experience:** 5 years

**Functional Responsibility:** The Intermediate II Writer / Editor provide non-technical writing support. The Writer prepares documents as part of business operations to include reports, processes, and procedures. The Editor is focused on non-technical review, formatting, and correction of business-related documents to include reports, processes, and procedures. The Writer/Editor creates, reviews, formats information for publication to include information released via the web, print media and electronic media.

**Minimum Education:** Bachelor's Degree in Education, English, Journalism, History, Political Science, or Equivalent Field.

### **28Z. SENIOR I WRITER/EDITOR**

**Minimum General Experience:** 8 years

**Functional Responsibility:** The Senior I Writer / Editor provide non-technical writing support. The Writer prepares documents as part of business operations to include reports, processes, and procedures. The Editor is focused on non-technical review, formatting, and correction of business-related documents to include reports, processes, and procedures. The Writer/Editor creates, reviews, formats information for publication to include information released via the web, print media and electronic media.

**Minimum Education:** Bachelor's Degree in Education, English, Journalism, History, Political Science, or Equivalent Field.

### **28AA. SENIOR CERTIFIED WRITER/EDITOR**

**Minimum General Experience:** 10 years

**Functional Responsibility:** The Senior Certified Writer / Editor provide non-technical writing support. The Writer prepares documents as part of business operations to include reports, processes, and procedures. The Editor is focused on non-technical review, formatting, and correction of business-related documents to include reports, processes, and procedures. The Writer/Editor creates, reviews, formats information for publication to include information released via the web, print media and electronic media.

**Minimum Education:** Bachelor's Degree in Education, English, Journalism, History, Political Science, or Equivalent Field and relevant professional certification.

### **28BB. SENIOR II WRITER/EDITOR**

**Minimum General Experience:** 15 years

**Functional Responsibility:** The Senior II Writer / Editor provide non-technical writing support. The Writer prepares documents as part of business operations to include reports, processes, and procedures. The Editor is focused on non-technical review, formatting and correction of business-related documents to include reports, processes, and procedures. The Writer/Editor creates, reviews, formats information for publication to include information released via the web, print media and electronic media. As necessary, provides oversight, supervision and task assignments for other personnel on large efforts.

**Minimum Education:** Bachelor's Degree in Education, English, Journalism, History, Political Science, or Equivalent Field.

### **28CC. ASSOCIATE BUSINESS/FINANCIAL/MANAGEMENT/ANALYST**

**Minimum General Experience:** 1 year

**Functional Responsibility:** The Associate provides the business/financial/management/analyst focused on the coordination, accounting, planning and administration functions. The analyst provides business management functions such as budgeting, financial analysis and planning and control of funding and allocation of funding. These functions include business process analysis to describe and create defined business and operations controls and processes.

**Minimum Education:** Bachelor's Degree in any field with 24 semester hours related to Accounting, Finance, Law, Contracts, Economics, and Marketing.

### **28DD. INTERMEDIATE I BUSINESS/FINANCIAL/MANAGEMENT/ANALYST**

**Minimum General Experience:** 3 years

**Functional Responsibility:** The Intermediate I provides the business/financial/management/analyst focused on the coordination, accounting, planning and administration functions. The analyst provides business management functions such as budgeting, financial analysis and planning and control of funding and allocation of funding. These functions include business process analysis to describe and create defined business and operations controls and processes.

**Minimum Education:** Bachelor's Degree in any field with 24 semester hours related to Accounting, Finance, Law, Contracts, Economics, and Marketing.

### **28EE. INTERMEDIATE II BUSINESS/FINANCIAL/MANAGEMENT/ANALYST**

**Minimum General Experience:** 5 years

**Functional Responsibility:** The Intermediate II provides the business/financial/management/analyst focused on the coordination, accounting, planning and administration functions. The analyst provides business management functions such as budgeting, financial analysis and planning and control of funding and allocation of funding. These functions include business process analysis to describe and create defined business and operations controls and processes.

**Minimum Education:** Bachelor's Degree in any field with 24 semester hours related to Accounting, Finance, Law, Contracts, Economics, and Marketing.

### **28FF. SENIOR I BUSINESS/FINANCIAL/MANAGEMENT/ANALYST**

**Minimum General Experience:** 8 years

**Functional Responsibility:** The Senior I provides the business/financial/management/analyst focused on the coordination, accounting, planning and administration functions. The analyst provides business management functions such as budgeting, financial analysis and planning and control of funding and allocation of funding. These functions include business process analysis to describe and create defined business and operations controls and processes.

**Minimum Education:** Bachelor's Degree in any field with 24 semester hours related to Accounting, Finance, Law, Contracts, Economics, and Marketing.

### **28GG. SENIOR CERTIFIED BUSINESS/FINANCIAL/MANAGEMENT/ANALYST**

**Minimum General Experience:** 10 years

**Functional Responsibility:** The Senior Certified provides the business/financial/management/analyst focused on the coordination, accounting, planning and administration functions. The analyst provides business management functions such as budgeting, financial analysis and planning and control of funding and allocation of funding. These functions include business process analysis to describe and create defined business and operations controls and processes.

**Minimum Education:** Bachelor's Degree in any field with 24 semester hours related to Accounting, Finance, Law, Contracts, Economics, and Marketing and relevant professional certification.

## **28HH. SENIOR II BUSINESS/FINANCIAL/MANAGEMENT/ANALYST**

**Minimum General Experience:** 15 years

**Functional Responsibility:** The Senior II provides the business/financial/management/analyst focused on the coordination, accounting, planning and administration functions. The analyst provides business management functions such as budgeting, financial analysis and planning and control of funding and allocation of funding. These functions include business process analysis to describe and create defined business and operations controls and processes. As necessary, provides oversight, supervision, and task assignments for other personnel on large efforts.

**Minimum Education:** Bachelor's Degree in any field with 24 semester hours related to Accounting, Finance, Law, Contracts, Economics, and Marketing.

## **28II. ASSOCIATE TRAINER/TRAINING MATERIAL SPECIALIST**

**Minimum General Experience:** 1 year

**Functional Responsibility:** The Associate Trainer provides IT application and business-related training in person, online, through video teleconference and written material. The trainer designs and authors structured lesson plans and formal training programs. The trainer relies on technical experts to develop technical portion of the documents.

**Minimum Education:** Bachelor's Degree in Education, English, Journalism, History, or Political Science.

## **28JJ. INTERMEDIATE II TRAINER/TRAINING MATERIAL SPECIALIST**

**Minimum General Experience:** 5 years

**Functional Responsibility:** The Intermediate II Trainer provides IT application and business-related training in person, online, through video teleconference and written material. The trainer designs and authors structured lesson plans and formal training programs. The trainer relies on technical experts to develop technical portion of the documents.

**Minimum Education:** Bachelor's Degree in Education, English, Journalism, History, or Political Science.

## **28KK. SENIOR I TRAINER/TRAINING MATERIAL SPECIALIST**

**Minimum General Experience:** 8 years

**Functional Responsibility:** The Senior I Trainer provide IT application and business-related training in person, online, through video teleconference and written material. The trainer designs

and authors structured lesson plans and formal training programs. The trainer relies on technical experts to develop technical portion of the documents.

**Minimum Education:** Bachelor's Degree in Education, English, Journalism, History, or Political Science.

### **28LL. SENIOR CERTIFIED TRAINER/TRAINING MATERIAL SPECIALIST**

**Minimum General Experience:** 10 years

**Functional Responsibility:** The Senior Certified Trainer provides IT application and business-related training in person, online, through video teleconference and written material. The trainer designs and authors structured lesson plans and formal training programs. The trainer relies on technical experts to develop technical portion of the documents. Lead the development of training material for large systems.

**Minimum Education:** Bachelor's Degree in Education, English, Journalism, History, or Political Science and relevant professional certification.

### **28MM. SENIOR II TRAINER/TRAINING MATERIAL SPECIALIST**

**Minimum General Experience:** 15 years

**Functional Responsibility:** The Senior II Trainer provides IT application and business-related training in person, online, through video teleconference and written material. The trainer designs and authors structured lesson plans and formal training programs. The trainer relies on technical experts to develop technical portion of the documents. Lead the development of training material for large systems. As necessary, provides oversight, supervision and task assignments for other personnel on large efforts.

**Minimum Education:** Bachelor's Degree in Education, English, Journalism, History, or Political Science.

### **28NN. TECHNICAL SUPPORT I**

**Minimum General Experience:** 0 years

**Functional Responsibility:** The Technical Support I provides technical support that includes everything from modification of facilities, to testing sites, remediation of sites, and similar technician activity and engineering activities. Support includes test technicians, installation technicians, support technicians, helpdesk, computer installation, copier support, telephone support, and equipment repair technician. Technical support also includes graphic design specialists.

**Minimum Education:** High School Diploma or equivalent.

### **28OO. TECHNICAL SUPPORT II**

**Minimum General Experience:** 3 years

**Functional Responsibility:** The Technical Support II provides technical support that includes everything from modification of facilities, to testing sites, remediation of sites, and similar technician activity and engineering activities. Support includes test technicians, installation technicians, support technicians, helpdesk, computer installation, copier support, telephone support, and equipment repair technician. Technical support also includes graphic design specialists.



**Minimum Education:** High School Diploma or equivalent.

### **28PP. TECHNICAL SUPPORT III**

**Minimum General Experience:** 6 years

**Functional Responsibility:** The Technical Support III provides technical support that includes everything from modification of facilities, to testing sites, remediation of sites, and similar technician activity and engineering activities. Support includes test technicians, installation technicians, support technicians, helpdesk, computer installation, copier support, telephone support, and equipment repair technician. Technical support also includes graphic design specialists.

**Minimum Education:** High School Diploma or equivalent.

### **28QQ. TECHNICAL SUPPORT IV**

**Minimum General Experience:** 10 years

**Functional Responsibility:** The Technical Support VI provides technical support that includes everything from modification of facilities, to testing sites, remediation of sites, and similar technician activity and engineering activities. Support includes test technicians, installation technicians, support technicians, helpdesk, computer installation, copier support, telephone support, and equipment repair technician. Technical support also includes graphic design specialists. As necessary, provides oversight, supervision and task assignments for other personnel on large efforts.

**Minimum Education:** High School Diploma or equivalent.

### **28RR. ADMINISTRATIVE SUPPORT I**

**Minimum General Experience:** 0 years

**Functional Responsibility:** The Administrator I provide office oriented, clerical, coordinating, and general administrative support. Typical functions include telephone answering, staffing, copying, data entry, regular cyclical report generation, distribution, and pre-defined task execution.

**Minimum Education:** High School Diploma or equivalent.

### **28SS. ADMINISTRATIVE SUPPORT II**

**Minimum General Experience:** 3 years

**Functional Responsibility:** The Administrator II provides office oriented, clerical, coordinating, and general administrative support. Typical functions include telephone answering, staffing, copying, data entry, regular cyclical report generation, distribution, and pre-defined task execution.

**Minimum Education:** High School Diploma or equivalent.

### **28TT. ADMINISTRATIVE SUPPORT III**

**Minimum General Experience:** 6 years

**Functional Responsibility:** The Administrator III provides office oriented, clerical, coordinating, and general administrative support. Typical functions include telephone answering, staffing, copying, data entry, regular cyclical report generation, distribution, and pre-defined task execution.

**Minimum Education:** High School Diploma or equivalent.

### **28UU. ADMINISTRATIVE SUPPORT IV**

**Minimum General Experience:** 10 years

**Functional Responsibility:** The Administrator IV provides office oriented, clerical, coordinating, and general administrative support. Typical functions include telephone answering, staffing, copying, data entry, regular cyclical report generation, distribution, and pre-defined task execution. As necessary, provides oversight, supervision, and task assignments for other personnel on large efforts.

**Minimum Education:** High School Diploma or equivalent.

### **28VV. INFORMATION SYSTEM SECURITY MANAGER I**

**Minimum General Experience:** 1-3 years

**Functional Responsibility:** The Information System Security Manager I oversees and manages information security program implementation within the organization. Manages strategy, personnel, infrastructure, policy enforcement, emergency planning, security awareness, and/or other resources. Acquire and manage the necessary resources to support information technology (IT) security goals and reduce overall organizational risk.

**Minimum Education:** Associates degree.

### **28WW. INFORMATION SYSTEM SECURITY MANAGER II**

**Minimum General Experience:** 3-5 years

**Functional Responsibility:** The Information System Security Manager II oversees and manages information security program implementation within the organization. Manages strategy, personnel, infrastructure, policy enforcement, emergency planning, security awareness, and/or other resources. Acquire and manage the necessary resources to support information technology (IT) security goals and reduce overall organizational risk.

**Minimum Education:** Bachelor's Degree.

### **28XX. INFORMATION SYSTEM SECURITY MANAGER III**

**Minimum General Experience:** 7 years

**Functional Responsibility:** The Information System Security Manager III oversees and manages information security program implementation within the organization. Manages strategy, personnel, infrastructure, policy enforcement, emergency planning, security awareness, and/or other resources. Acquire and manage the necessary resources to support information technology (IT) security goals and reduce overall organizational risk.

**Minimum Education:** Master's Degree.

### **28YY. SPECIALIST, CONFIGURATION MANAGEMENT I**

**Minimum General Experience:** 3 years

**Functional Responsibility:** The Specialist, Configuration Management I shall be responsible for configuration management issues associated with maintaining and controlling all hardware inventory, documentation, product releases, and software configuration management. Individual shall also work closely with the Configuration Control Board in defining and implementing procedures for releasing new products throughout the entire life cycle. Individual shall provide change management and product configuration management guidance.

**Minimum Education:** Bachelor's Degree.

### **28ZZ. SPECIALIST, CONFIGURATION MANAGEMENT II**

**Minimum General Experience:** 7 years

**Functional Responsibility:** The Specialist, Configuration Management II shall be responsible for configuration management issues associated with maintaining and controlling all hardware inventory, documentation, product releases, and software configuration management. Individual shall also work closely with the Configuration Control Board in defining and implementing procedures for releasing new products throughout the entire life cycle. Individual shall provide change management and product configuration management guidance.

**Minimum Education:** Bachelor's Degree.

### **28AAA. SPECIALIST, CONFIGURATION MANAGEMENT III**

**Minimum General Experience:** 10 years

**Functional Responsibility:** The Specialist, Configuration Management III shall be responsible for configuration management issues associated with maintaining and controlling all hardware inventory, documentation, product releases, and software configuration management. Individual shall also work closely with the Configuration Control Board in defining and implementing procedures for releasing new products throughout the entire life cycle. Individual shall provide change management and product configuration management guidance.

**Minimum Education:** Bachelor's Degree.

### **28BBB. SPECIALIST, IA COMPLIANCE I**

**Minimum General Experience:** 1-3 years

**Functional Responsibility:** The Specialist, IA Compliance I oversees, evaluates, and supports the documentation, validation, and accreditation processes necessary to ensure new and existing information technology (IT) systems meet the organization's information assurance (IA) and security requirements. Ensures appropriate treatment of risk, compliance, and monitoring assurance from internal and external perspectives.

**Minimum Education:** Associate degree.

### **28CCC. SPECIALIST, IA COMPLIANCE II**

**Minimum General Experience:** 3-5 years

**Functional Responsibility:** The Specialist, IA Compliance II oversees, evaluates, and supports the documentation, validation, and accreditation processes necessary to ensure new and existing information technology (IT) systems meet the organization's information assurance (IA) and security requirements. Ensures appropriate treatment of risk, compliance, and monitoring assurance from internal and external perspectives.

**Minimum Education:** Bachelor's Degree.

### **28DDD. SPECIALIST, IA COMPLIANCE III**

**Minimum General Experience:** 7 years

**Functional Responsibility:** The Specialist, IA Compliance III oversees, evaluates, and supports the documentation, validation, and accreditation processes necessary to ensure new and existing information technology (IT) systems meet the organization's information assurance (IA) and security requirements. Ensures appropriate treatment of risk, compliance, and monitoring assurance from internal and external perspectives.



**Minimum Education:** Master's Degree.

### **28EEE. SPECIALIST, INFORMATION SYSTEM SECURITY I**

**Minimum General Experience:** 2 years

**Functional Responsibility:** The Specialist, Information System Security I is responsible for supporting all aspects of a Program Information Assurance (IA) processes tailored to include minimum qualification standards, fundamental awareness and familiarity to demonstrated competency with specific experience in Cyber Security, Engineering, Test & Evaluation, (T&E) and/or Security Control Assessor (SCA) under a Certification & Accreditation (C&A) and/or Assessment & Authorization (A&A) process. The specialist should demonstrate a working knowledge of the Risk Management Framework (RMF) process and/or include prior experience with the Defense Information Assurance & Certification Accreditation Process (DIACAP). Familiarity with security policies & guidance documents to assist with the preparation and maintenance of process artifacts, traceability documents purposed for compliance with Authority to Operate (ATO) requirements. The specialist is expected to evaluate security solutions to ensure they meet security requirements for processing up to classified information and supervise and/or maintain the operational security posture for an information system or program.

**Minimum Education:** High School Diploma or equivalent.

### **28FFF. SPECIALIST, INFORMATION SYSTEM SECURITY II**

**Minimum General Experience:** 2-5 years

**Functional Responsibility:** The Specialist, Information System Security II is responsible for supporting all aspects of a Program Information Assurance (IA) processes tailored to include minimum qualification standards, fundamental awareness and familiarity to demonstrated competency with specific experience in Cyber Security, Engineering, Test & Evaluation, (T&E) and/or Security Control Assessor (SCA) under a Certification & Accreditation (C&A) and/or Assessment & Authorization (A&A) process. The specialist should demonstrate a working knowledge of the Risk Management Framework (RMF) process and/or include prior experience with the Defense Information Assurance & Certification Accreditation Process (DIACAP). Familiarity with security policies & guidance documents to assist with the preparation and maintenance of process artifacts, traceability documents purposed for compliance with Authority to Operate (ATO) requirements. The specialist is expected to evaluate security solutions to ensure they meet security requirements for processing up to classified information and supervise and/or maintain the operational security posture for an information system or program.

**Minimum Education:** High School Diploma or equivalent.

### **28GGG. SPECIALIST, INFORMATION SYSTEM SECURITY III**

**Minimum General Experience:** 5 years

**Functional Responsibility:** The Specialist, Information System Security III is responsible for supporting all aspects of a Program Information Assurance (IA) processes tailored to include minimum qualification standards, fundamental awareness and familiarity to demonstrated competency with specific experience in Cyber Security, Engineering, Test & Evaluation, (T&E) and/or Security Control Assessor (SCA) under a Certification & Accreditation (C&A) and/or Assessment & Authorization (A&A) process. The specialist should demonstrate a working knowledge of the Risk Management Framework (RMF) process and/or include prior experience with the Defense Information Assurance & Certification Accreditation Process (DIACAP).

Familiarity with security policies & guidance documents to assist with the preparation and maintenance of process artifacts, traceability documents purposed for compliance with Authority to Operate (ATO) requirements. The specialist is expected to evaluate security solutions to ensure they meet security requirements for processing up to classified information and supervise and/or maintain the operational security posture for an information system or program.

**Minimum Education:** Associate degree.

### **28HHH. VULNERABILITY/THREAT SPECIALIST**

**Minimum General Experience:** 5 years

**Functional Responsibility:** The Vulnerability/Threat Specialist provides customer support in developing comprehensive solutions to threat and/or vulnerability-related problems and their impact on IT systems. Performs threat identification and assessment, threat reduction measures, crisis management, consequence management, and training and performance support. Identifies and implements threat reduction measures including plans, policies, and procedures; mechanical, architectural, and structural review; risk management planning; physical and cyber security; and business continuity planning. Solutions are based on a firm understanding of government/industry policy, practices, procedures, customer and mission requirements; emerging data fusion, knowledge management, biometric, physical, information, telecommunications, and cyber security technologies; and knowledge of specific threats and threat delivery mechanisms.

**Minimum Education:** Bachelor's Degree.

### **28III. NETWORK SECURITY SPECIALIST I**

**Minimum General Experience:** 2 years

**Functional Responsibility:** The Network Security Specialist I provides experience in the design, installation, maintenance, and management of complex network systems that typically link numerous computing platforms, operating systems, and network topologies. Experience designing, testing, and implementing interface programs, developing security procedures, and managing network performances. Experience troubleshooting and resolving complex problems to ensure no disruption of mission critical applications. Has demonstrated experience in high level architecture and design perspective of networking, IPv6 networking, developing and performing network test cases, understanding and communicating impacts of technical decisions, installation and configuration of network related hardware and software, and supporting day-to-day operations of networks.

**Minimum Education:** Bachelor's Degree in computer science, information systems, engineering, or other related scientific or technical discipline.

### **28JJJ. NETWORK SECURITY SPECIALIST II**

**Minimum General Experience:** 4 years

**Functional Responsibility:** The Network Security Specialist II provides experience in the design, installation, maintenance, and management of complex network systems that typically link numerous computing platforms, operating systems, and network topologies. Experience designing, testing, and implementing interface programs, developing security procedures, and managing network performances. Experience troubleshooting and resolving complex problems to ensure no disruption of mission critical applications. Has demonstrated experience in high level architecture and design perspective of networking, IPv6 networking, developing and performing network test cases, understanding and communicating impacts of technical decisions, installation and

configuration of network related hardware and software, and supporting day-to-day operations of networks.

**Minimum Education:** Bachelor's Degree in computer science, information systems, engineering, or other related scientific or technical discipline.

### **28KKK. NETWORK SECURITY SPECIALIST III**

**Minimum General Experience:** 6 years

**Functional Responsibility:** The Network Security Specialist III provides experience in the design, installation, maintenance, and management of complex network systems that typically link numerous computing platforms, operating systems, and network topologies. Experience designing, testing, and implementing interface programs, developing security procedures, and managing network performances. Experience troubleshooting and resolving complex problems to ensure no disruption of mission critical applications. Has demonstrated experience in high level architecture and design perspective of networking, IPv6 networking, developing and performing network test cases, understanding and communicating impacts of technical decisions, installation and configuration of network related hardware and software, and supporting day-to-day operations of networks.

**Minimum Education:** Bachelor's Degree in computer science, information systems, engineering, or other related scientific or technical discipline.

### **28LLL. CYBERSECURITY ANALYST I**

**Minimum General Experience:** 2 years

**Functional Responsibility:** The Cybersecurity Analyst I will have demonstrated experience in ALL of the following: Cybersecurity Policy enforcement, Vulnerability Management, Collect and analyze cybersecurity and network data relating to control systems to identify potential system deficiencies and vulnerabilities to all threats and hazards, Advising on policies, orders and directives as needed to improve overall cybersecurity best practices.

**Minimum Education:** Bachelor's Degree in (STEM), or an Information Technology (IT) related field, or Associate's and 4 years' experience, or High School diploma and 6 years' relevant experience.

### **28MMM. CYBERSECURITY ANALYST II**

**Minimum General Experience:** 6 years

**Functional Responsibility:** The Cybersecurity Analyst II will have demonstrated experience in DIACAP and/or Risk Management Framework (RMF) to include of the following: Reviews system hardware/software design and architecture documentation and prepare materials addressing security technical issues. Tests, analyzes and makes risk determinations of IA and security controls and configurations. Provides detailed risk mitigation recommendations; conducts risk and vulnerability assessments of IT systems. Supports RMF in the development of security test plans, procedures, test reports, and security. Provide Cybersecurity analysis, engineering, and certification and accreditation (C&A)/Assessment and Authorization (A&A) support.

**Minimum Education:** Bachelor's Degree in (STEM), or an Information Technology (IT) related field, or Associate's and 6 years' experience, or High School diploma and 8 years' relevant experience.